

City of Karratha

Audit, Risk and Improvement Committee Meeting

AGENDA

Notice is hereby given that an **Audit, Risk and Improvement Committee Meeting** will be held at **Time** on **Day, Date Month Year** at **Council Chambers, Welcome Road, Karratha**.

Virginia Miltrup
Chief Executive Officer

Declaration of Interests

A member who has a financial, proximity or impartiality interest in any matter to be discussed at a Council or Committee meeting, which will be attended by the member, must disclose the nature of the interest:

(a) in a written notice given to the Chief Executive Officer before the meeting or;
(b) at the meeting, immediately before the matter is discussed.

A member, who makes a disclosure in respect to a financial or proximity interest, must not:

(a) preside at the part of the meeting, relating to the matter or;
(b) participate in, or be present during, any discussion or decision-making procedure relative to the matter, unless to the extent that the disclosing member is allowed to do so under sections 5.68 or 5.69 of the *Local Government Act 1995*.

A member who makes a disclosure in respect to an interest affecting impartiality may remain present and participate in the discussion and decision-making procedure.

Disclaimer

No responsibility whatsoever is implied or accepted by the City of Karratha (the City) for any act, omission, statement or intimation made by any member or City employee during a Council or Committee meeting.

The City warns that anyone who has any application lodged with the City must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attached to the decision. Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that persons or legal entity's own risk.

Artificial intelligence tools may have been used in the preparation of this agenda.

Minutes Confirmation

These minutes were confirmed by Council as a true and accurate record of proceedings at the **Audit, Risk and Improvement Committee Meeting** held on **Day, Date Month Year**.

Presiding Member

Date:

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1 Official opening

The meeting opened at _____.

The Presiding Member provides the following acknowledgement of country.

> *The City of Karratha acknowledges and pays tribute to the Ngarluma people and their Elders past and present as the Traditional Custodians of the Ngurra (Country) on which we live and work.*
>
> *We recognise that the Pilbara region has always been a place of cultural, spiritual, social and economic significance to the Ngarda-ngarli (community).*
>
> *We are committed to reconciliation and working in partnership with Aboriginal and Torres Strait Islander peoples to shape a shared future for the benefit of all communities within the City of Karratha and beyond.*

2 Record of attendance

2.1 Present

Independent Members:	Phillip Draber	Presiding Member
	David Price	Deputy Presiding Member
Elected Members:	Daniel Scott	Mayor
	Cr Jodie Swaffer	Deputy Mayor
	Cr Tony Simpson	
	Cr Geoff Harris	
Employees:	Virginia Miltrup	Chief Executive Officer
	Emma Landers	Director Community Experience
	Chloe Morris	Director Corporate Services
	Lee Reddell	Director Development Services
	Michael Bunting	Director Infrastructure Services
	Simon Kot	Director Strategic Projects & Business
	Jasmine Bray	Manager Governance
	Izabella Donaldson	Minute Secretary

Members of Public:

Members of Media:

2.2 Apologies

2.3 Approved leave of absence

3 Declarations of interest

The Presiding Member will invite Committee Members to declare Financial, Impartiality and Proximity Interests relevant to the items on the agenda.

4 Confirmation of minutes

5 Audit

6 Risk

7 Improvement

8 Matters behind closed doors

9 Closure

The meeting closed at _____.

The next **Audit, Risk and Improvement Committee Meeting** is to be held at **Time** on **Day**, **Date Month Year** at **Council Chambers, Welcome Road, Karratha**.